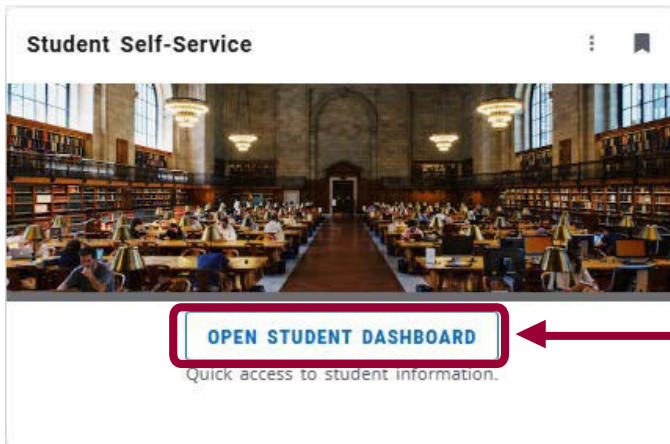


Student Registration Using Aggie Schedule Builder

Start the planning process by signing in to my.NMSU.edu. From the home page or the 'Academics' tab, find the 'Student Self-Service' tile and click on 'Open Student Dashboard'.



Click on 'Open Student Dashboard'

The Student Services Menu will open. Under the *Student Registration* section, click 'Aggie Schedule Builder'. This will allow you to use the Aggie Schedule Builder to plan your class schedule.

Student Services

Welcome to the Student Services Menu:

Student

- [Your Student Profile Page](#)
- [View Grades](#)
- [Unofficial Transcript / Academic History](#)
- [Request Official Transcript](#)
- [Request Enrollment Verification](#)
- [Canvas](#)
- [Navigate](#)
- [Handshake](#)
- [Career Exploration](#)

Student Registration

- [Class Search](#)
- [Aggie Schedule Builder](#)
- [Course Registration](#)
- [Student Schedule](#)

Financial Aid

- [Financial Aid Home Page](#)

Click 'Aggie Schedule Builder'



BANNER 9 STUDENT SELF-SERVICE NAVIGATION

The Aggie Schedule Builder page will open, where you can easily plan your class schedule by adding classes, adding breaks to block times you are unable to attend class, and reviewing possible schedules.

Start by selecting the term you would like to plan for, then click on Save and Continue:

Aggie Schedule Builder Help Sign out

Select Term

Term

2026 Spring

2026 Summer

2026 Fall

Click Save and Continue

Next, select your campus (*be sure to unselect all other campuses*), then click on Save and Continue:

Aggie Schedule Builder Help Sign out

Select Campus

Select All Campuses

NMSU - Las Cruces (Main)

NMSU - Alamogordo

NMSU - Grants

NMSU - Global

DACC - East Mesa Campus

DACC - Espina Campus

DACC - Gadsden Education Ctr

DACC - Other

Click Save and Continue



BANNER 9 STUDENT SELF-SERVICE NAVIGATION

Then the *Aggie Schedule Builder Main Page* will open. Click on “Add Course” and start adding courses you plan to register for. You can also click on “Add Break” to add times you cannot take classes.

NOTE: Breaks can limit your search results, so add only the breaks needed.

On the Add Courses page, you will click on the *Subject* box and select the course subject. Then click on the *Course* box to find the specific course you want to add to your plans.

Add Courses for 2026 Fall

You will see the course description and any prerequisites. Click “Add Course” to add the course to your plan. The course will be added to the list on the right. Repeat for all remaining courses. Once you have finished adding courses and see the list of classes on the right, click “Done”.

The screenshot shows the 'Aggie Schedule Builder' interface. At the top, there are navigation links for 'Help' and 'Sign out'. The main heading is 'Add Courses for 2026 Fall'. Below this, there are four search filters: 'By Subject', 'Search By Instructor', 'Search by Course Attribute', and 'Search By Section Attribute'. The 'By Subject' filter is selected, showing 'Subject: BEST - BEST-BORDERLND & ETHNIC STUD.' and 'Course: 1110G Introduction to Borderlands and Ethnic Studies'. A red box highlights the course description for 'BEST-BORDERLND & ETHNIC STUD. 1110G - Introduction to Borderlands and Ethnic Studies', which includes text about the field of Ethnic Studies and a 'Show More' link. A yellow callout box labeled 'Course description' points to this text. To the right, a 'Courses' list shows two items: 'GNDR 2110G Introduction to Women, Gender, and Sexuality Studies' and 'BEST 1110G Introduction to Borderlands and Ethnic Studies'. A yellow callout box labeled 'List of courses you plan to register for' points to this list. At the bottom, there are two buttons: '< Done' and '+ Add Course'. A yellow callout box labeled 'Click Add Course to add to your List of Courses' points to the '+ Add Course' button. Another yellow callout box labeled 'Last step, click done when you are finished adding courses' points to the '< Done' button. A yellow callout box labeled 'Please select the "Done" button once you are finished adding courses.' is also present near the bottom left.

You will be taken back to the Aggie Schedule Builder main page and will now see your courses under the *Courses* section on the left side. Add any breaks if needed, and then select "Generate Schedules" under the *Schedules* section toward the bottom of the page.

You will see the list of generated schedules appear. Click on the blue "View" to see individual schedules in detail. You can also hover your cursor over the magnifying glass to see a visual representation of the schedule.

Once you have reviewed the *Potential Schedule* details and are ready to continue registering for the selected courses, click "Send to Shopping Cart" at the top of the page. You can also click the back button to review other schedule details.

Aggie Schedule Builder
Help Sign out

Potential Schedule for 2026 Fall

Back
Print
Email
Send to Shopping Cart

Heart
Shuffle
Schedule 1 of 4

You are viewing a potential schedule only and you must still register. ✕

CRN #	Section	Subject	Course	Seats Open	Day(s) & Location(s)	Campus	Credits
66616	M01	BEST	1110G	30	MW 1:30pm - 2:45pm	NMSU - Las Cruces (Main)	3
69975	M74	GNDR	2110G	15	MAONWB WEB	NMSU - Las Cruces (Main)	3
							6

Week 2 (08/24/2026 - 08/31/2026)

Week	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17
BEST 1110G																	
GNDR 2110G																	

	Monday	Tuesday	Wednesday	Thursday	Friday
8am					
8:15					
8:30					
8:45					
9am					

You will be redirected back to your Student Registration page on your myNMSU account, then select "Register for Classes".

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Student • [Registration](#)

Registration

What would you like to do?

[Browse Classes](#)
Looking for classes? In this section you can browse classes you find interesting.

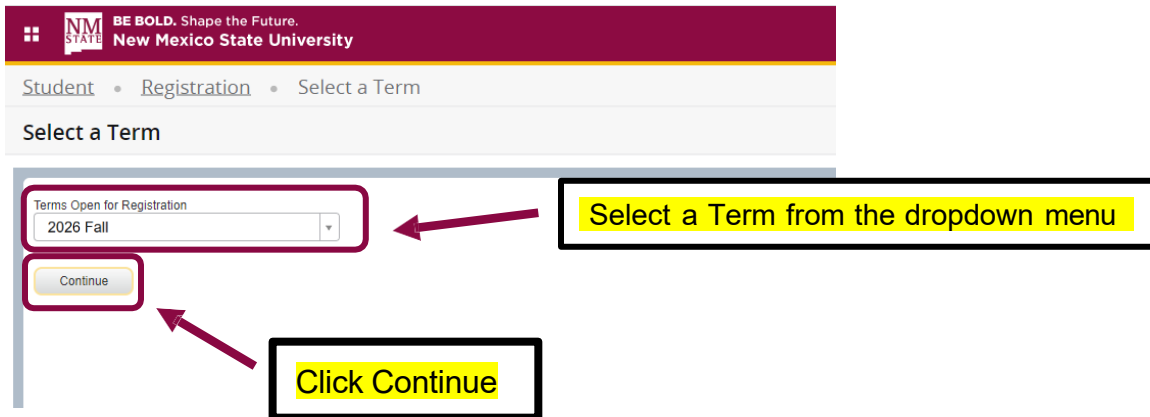
[Register for Classes](#)
Search and register for your classes. You can also view and manage your schedule.

[Prepare for Registration](#)
View registration status, update student term data, and complete pre-registration requirements.

[View Registration Information](#)
View your past schedules and your ungraded classes.

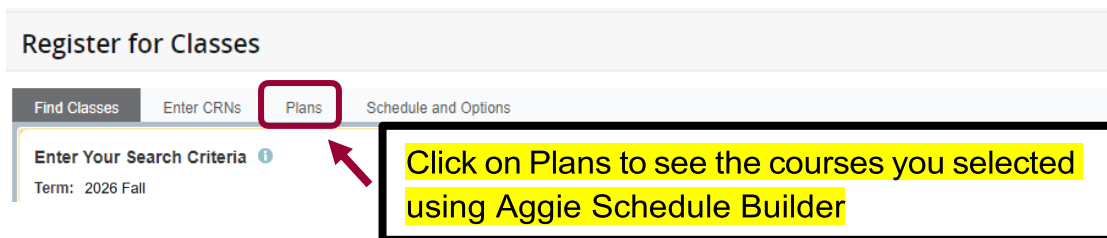
Register for Classes
Click Register for Classes

Select a Term page will open. Select the term you are planning for from the dropdown menu and click "Continue".

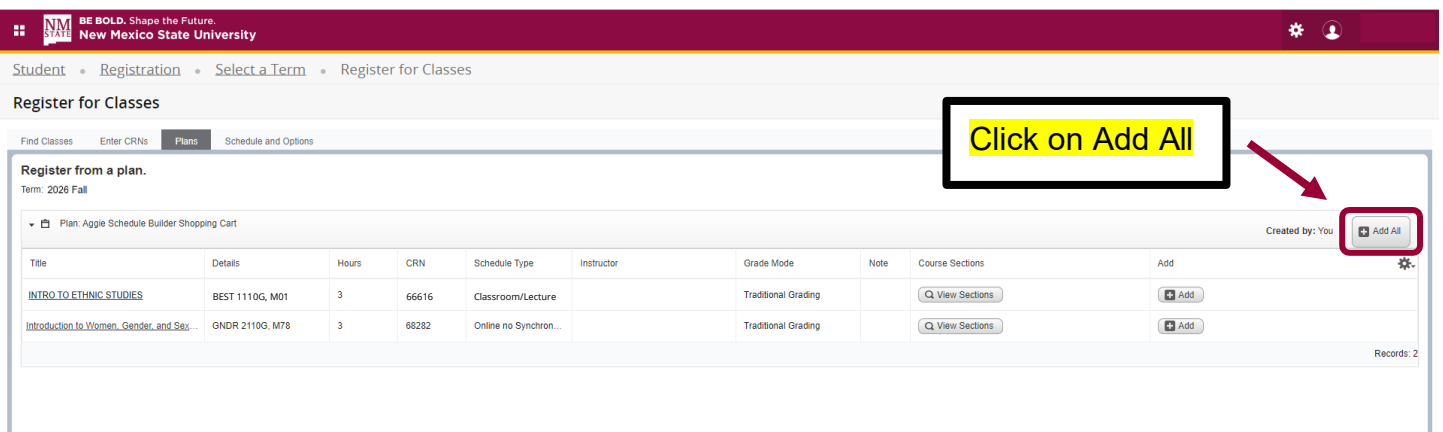


NOTE: If you have any holds preventing registration, you will need to follow the red prompts on the top-right corner of your screen before you can continue registering for your classes.

The *Register for Classes* page opens on the Find Classes tab. You will want to select the "Plans" tab to continue registering for the classes you selected using Aggie Schedule Builder.



You will see a list of courses with information such as Title, Details, Hours, CRN, etc. Click the "Add All" button for the course(s) to be added to your Summary to complete registration.



The courses will appear now in your *Summary* section. They will have a 'Pending' status and be shaded grey. To register, click the dropdown in the Action column and select "Web Registered". Then click on "Submit" on the bottom right side of the screen.

The status shows pending and is grey

Click Submit

Select Web Registered from the dropdown menu

Title	Details	Hours	CRN	Schedule Type	Status	Action
Intro to Ethnic Studies	BEST 1110G, M01	3	66616	Classroom/Lecture	Pending	Web Registered
Introduction to Women, Gend...	GNDR 2110G, M78	3	68282	Online no Synchron...	Registered	None

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 18

Submit

NOTE: You must click Submit to complete registration. **You are not registered for classes until the course status is shaded green and shows "Registered".**

After clicking submit, the course status will change to "Registered".

The status changes to Registered and shaded in green

Title	Details	Hours	CRN	Schedule Type	Status	Action
Intro to Ethnic Studies	BEST 1110G, M01	3	66616	Classroom/Lecture	Registered	None
Introduction to Women, Gend...	GNDR 2110G, M78	3	68282	Online no Synchron...	Registered	None

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 18

Submit

Congratulations, you are now registered for the course(s).